

West Bradford Parish Council

Clerk:
Andrew Glover
24 Hillside Drive
Clitheroe
Lancs
BB7 4TG


Tel: 01200 428547
Mobile: 07968 486729
Email: andy.glover24@hotmail.co.uk

Minutes of the meeting of West Bradford Parish Council held on Wednesday 26 April 2023 at West Bradford Village Hall

Members present:	Parish Cllr A Bristol (Chair) Parish Cllr R Chew (Vice Chair) Parish Cllr H Best Parish Cllr M Fox Parish Cllr M Wood
Apologies:	Cllr K Horkin MBE (RVBC) Ms Sue Wright (Chair of the Village Hall Management Committee, for minute item 12Aa)
County Cllr present:	None
Members of the public present:	None

1.	Declarations of Pecuniary, Other Registrable and Non-Registrable Interests Cllr Chew declared a Disclosable Pecuniary Interest in relation to minute item 9aii.	
2.	Minutes of the Last Meeting (29 March 2023): The minutes of the meeting held on 29 March 2023 were signed by the Chair as a true and accurate record. Proposed by: Cllr Fox Seconded by: Cllr Chew Resolved It was agreed that the minutes of the 29 March meeting would be posted on the Parish Council website (cont)	Clerk

	<p><u>Matters arising:</u></p> <p>a) <u>West Bradford Community Hub</u></p> <p>At the March meeting, Cllr Chew had updated members on the project to raise £8000 via a JustGiving page, which would be put towards establishing the Community Hub (known as “The Hub”). It had been agreed that the Clerk would draft an email of support for the project, to be used by Cllr Chew in her application for further funding from the Lancashire Environmental Fund (LEF); this email had been drafted and sent to Cllr Chew, and the grant application submitted. It was estimated that the overall cost of the project was in the region of £80,000, of which half would hopefully be provided by the LEF. Cllr Chew had initiated a number of other funding approaches, but these were dependent on the success of the LEF application.</p> <p>b) <u>Repairs to retaining wall – bridge adjacent to Mill St</u></p> <p>As requested, the Clerk had contacted LCC with regard to the latest vehicle damage which had impacted the bridge wall adjacent to Mil St. Members noted LCC’s response, which indicated that - as the damage was considered to be mainly cosmetic – it did not pose a great risk to the public and would be repaired as priorities in the financial year allowed.</p> <p>c) <u>Repair to stile</u></p> <p>At the March meeting, the Chair had reported an approach from a local farmer with regard to a broken stile located on a PROW / bridleway (BW0344005) which passed through his land. It had been agreed that – given that some of the LCC grant finding for footpath maintenance remained unspent – the Chair would price up the cost of wood to repair the stile, with a view to Mr Wrathall then carrying out the work himself.</p> <p>The Chair reported that discussions with the local farmer were ongoing.</p> <p>d) <u>Dog fouling – Coronation Gardens</u></p> <p>Members had previously considered a complaint which had been received from the gardener employed by the Parish Council, expressing concern at dogs having access to the Coronation Gardens site; he felt that this had resulted in damage to the grassed area from their urine, and he had been obliged to remove faeces in the course of his gardening duties.</p> <p>Members had been supportive of the display of a temporary sign on the site, but deferred further discussion until the April meeting. After some debate, it was agreed that the Clerk should contact RVBC to see if they had any signage available or could offer any other solution to the problem. It was also agreed that a message asking residents to deny their dogs access to the Coronation Gardens site should be displayed on the Parish Council website, and an appropriate message circulated via the village email network.</p> <p>Resolved Clerk to contact RVBC Clerk to arrange for message to be displayed on website and circulated by email</p>	<p>Clerk Clerk</p>
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3.	<p>Public questions, comments or representations:</p> <p>None</p>	
4.	<p>Update from Ward Councillor present:</p>  <p>None</p>	
5.	<p>Bradford Bridge</p> <p>No update</p>	
6.	<p>Haweswater Aqueduct Resilience Programme (HARP)</p> <p>a) <u>Update – planning application 3/2021/0661</u></p> <p>Members were reminded that the position at the March meeting had been summarised as follows:</p> <ul style="list-style-type: none"> • prior to the meeting of RVBC’s Planning and Development Committee on 16 March 2023, the borough’s MP (Nigel Evans) had exercised his statutory powers to call in any decision to approve the planning application; and • on 16 March, RVBC’s Planning and Development Committee had approved the application by a majority of 8 to 1. <p>It had then been reported that, within the next 2-3 weeks, the Secretary of State (Michael Gove) would make a decision as to whether it was appropriate for the RVBC decision to stand, or whether he – as Secretary of State – should consider it more appropriate for a local Planning Inspector to be appointed in order to re-hear the application. This process would involve a further consultation exercise, to which the Parish Council would presumably be able to once again contribute.</p> <p>Members noted that no decision regarding call-in had not yet been made by the Secretary of State and agreed to continue to adopt a watching brief.</p> <p>b) <u>Establishment of an independent lobbying group</u></p> <p>Cllr Mirfin had previously suggested that the Parish Council may wish to take the lead in setting up a formal body (independent of the Parish Council) to act as a lobbying group on future HARP issues. Such a body, with its own constitution and officers appointed to identified roles, would be in a position to bid for LCC funding otherwise denied to parish councils. It would be able to hold public meetings, conferences and other events in a non-political manner and as such would be an effective vehicle for local community representation. The nature and membership of the group would be for the Parish Council to decide, but it could include representatives of other parishes impacted by HARP if members so wished.</p> <p>A number of other parishes had since been approached to establish their potential interest in the project. Since the March meeting, the Clerk had received responses from all parish councils approached and was now able to give the following full update:</p> <p>(cont)</p>	

Parish Council	Response
Bolton by Bowland, Gisburn Forest and Sawley	Interested in participation
Chatburn	Not interested in participation
Grindleton	Interested in participation
Newton in Bowland	Interested in participation, subject to the terms of reference of the group
Waddington	Preferred not to be involved prior to finalisation of any constitutional arrangements

Members noted that two of the larger parishes had either declined to join the proposed group, or had expressed reservations about joining until any constitutional arrangements had been adopted. In view of this lack of consensus around the proposal, it was agreed West Bradford Parish Council could not lead the establishment of a lobbying group as had originally been envisaged. Instead, the Clerk was asked to contact all 5 other parishes previously approached and advise them of the following:

- the proposed group would not be proceeding at this time, for the reasons set out above;
- however, it was important to state that – as future progress with the HARP project unfolded – the proposal could be resurrected at a future time if parishes considered that to be in their mutual interest; and
- in the interim, it may be beneficial for the above parishes to undertake to inform the others of:
 - any problems they were experiencing;
 - any stance they may adopt with regard to a particular issue; or
 - any correspondence with HARP / LCC which may be of relevance to parishes nearby.

This would ensure that all affected parishes remained in close contact on key issues, and could co-ordinate any response as appropriate.

Resolved

Clerk to action

Clerk

c) Request for Parish Council to ask for a call-in

The Clerk had received an email from a resident of Newton in Bowland suggesting that West Bradford Parish Council may wish to itself request that the planning application approved by RVBC on 16 March be called in. The resident had provided helpful information on this matter, including a link to the Planning Inspectorate's website and draft text for potential use.

Members gave the proposal serious consideration but, on balance, felt that it would not suit the Parish Council to ask for a call-in at this time. The Chair asked for a vote on whether a call-in should be requested, and members voted unanimously against the proposal.

(cont)

	<p>Resolved A request for a call-in would not be submitted</p> <p>d) <u>News coverage</u></p> <p>The Clerk had circulated details of a lengthy article on HARP which had been printed in the Lancashire Evening Telegraph:</p> <p>https://www.lancashiretelegraph.co.uk/news/23447616.forest-risk-weak-scrutiny-aqueduct-plans-say-objectors/</p> <p>Members noted that, on the same evening (12 April 2023), BBC North West had carried an item featuring a resident of Newton in Bowland discussing the possible impact on his parish.</p>	
7.	<p>Overview of financial position:</p> <p>a) <u>Monthly accounts – March 2023</u></p> <p>The Clerk submitted details of income and expenditure for the month of March 2023 for approval by the Parish Council and signing-off by the Chair.</p> <p>Resolved That the record for March 2023 as presented would be signed off</p> <p>b) <u>Precept</u></p> <p>The sum of £8061 had been received on 3 April 2023 from RVBC as the precept for 2023/24.</p> <p>c) <u>RVBC contribution to Coronation expenses</u></p> <p>At the March meeting, Cllr Horkin had suggested that the Clerk approach RVBC with regard to a potential grant for £500 (as a contribution towards expenses incurred in commemorating the forthcoming coronation of King Charles III). On 13 April, the Clerk had been advised by RVBC that the grant had been awarded and would be paid on 17 April.</p> <p>d) <u>LALC / NALC membership 2023/24</u></p> <p>The Clerk had received the invoice for 2023/24 for membership of the above bodies. The total fees for membership were £152.35, consisting of:</p> <ul style="list-style-type: none"> • NALC - £49.19 • LALC - £93.16 • Contribution to Area Secretary - £10 <p>Resolved Members authorised the Clerk to make the above payment</p> <p>e) <u>Fee for grass cutting 2023/24</u></p> <p>At the March meeting, the Clerk had reported that RVBC intended to charge fees of £1156.47 including VAT for grass cutting during 2023/24. Members noted that</p>	Clerk

	<p>the fee for 2022/23 had been £796.46 including VAT, so an increase of £360.01 (c45%) had been imposed.</p> <p>On 3 April, the Clerk had (as requested) written to RVBC's Finance Director (Jane Pearson) and sought clarification of the reasons for this increase. Cllr Horkin had been copied into this message. No response from Jane had yet been received.</p> <p>Resolved</p> <p>Clerk to contact Cllr Horkin and formally ask him to pursue the matter on the Parish Council's behalf</p>	Clerk
<p>8.</p> <p>A)</p> <p>a)</p> <p>b)</p> <p>c)</p> <p>i)</p>	<p>Governance</p> <p><u>Parish Council elections</u></p> <p><u>Nomination Forms</u></p> <p>The following nomination forms had been submitted by the Clerk on members' behalf (the deadline being 4 April):</p> <ul style="list-style-type: none"> • A Bristol – 31.3.23 • R Chew – 31.3.23 • H Best – 3.4.23 • M Fox – 3.4.23 • Cllr Wood – not submitted (formally resigned at March meeting) <p>The forms had been extensively revised due to the introduction to the electoral process of photo identification, and were somewhat challenging to complete (requiring the Clerk to meet personally with the Borough Solicitor to ensure that the forms were correctly filled in).</p> <p>Members were not required to take any further action prior to the elections on 4 May.</p> <p><u>Retirement of Cllr Wood</u></p> <p>The Chair thanked Cllr Wood for her 27 years of service to the Parish Council. Members wished her well for the future, and it was agreed that she would keep in touch on matters such as the Best Kept Village competition where her experience as a judge was of real value.</p> <p><u>Practical issues arising from Cllr Wood's retirement:</u></p> <p><u>Change to NatWest bank mandate</u></p> <p>The Clerk sought permission to remove Cllr Wood from the Parish Council's mandate, by completing and submitting the electronic form as appropriate.</p> <p>Resolved</p> <p>Clerk to action</p>	Clerk

ii)	<p><u>Representation on Village Hall Management Committee</u></p> <p>The Chair of the VHMC had helpfully reminded the Clerk that the Parish Council would be required to appoint a replacement representative to attend VHMC meetings (along with Parish Cllr Fox). It was agreed that a decision on this matter would be deferred until the AGM on 10 May.</p> <p>Resolved Clerk to diary</p>	Clerk
iii)	<p><u>Access to Village Hall for parish council meetings – key required</u></p> <p>Following Cllr Wood’s retirement, members considered how to gain access to the Village Hall on nights when parish council meetings are held. Cllr Best confirmed that her husband Armas held a key, as did Cllr Fox (which the Clerk could collect from him if early access were required). Although some instruction in use of the alarm system may be required, it was considered that there were sufficient keyholders for meetings to proceed.</p>	
iv)	<p><u>Casual vacancy arising where Parish Council is quorate after an election</u></p> <p>At the January meeting, members had queried (in general terms) what would happen in the event of a parish councillor standing down at the forthcoming elections in May 2023. The Clerk had researched the issue and – from information on the RVBC website – could confirm the following:</p> <p>Where insufficient members were elected at an ordinary election, but the Parish Council nevertheless has a quorum, the Parish Council could fill the vacancies by co-option (without the need to advertise the vacancy). The Parish Council would be quorate if 3 elected members were in attendance at a Parish Council meeting.</p> <p>The parish clerk would be required to publish a notice of vacancy (as per the RVBC website) as soon as practicable and ensure that it were displayed for a 14-working day period. The completed notice of vacancy would be copied and then displayed on the parish notice board and in any other convenient places in the parish. The Clerk would then write to RVBC with:</p> <ul style="list-style-type: none"> (i) details of the vacancy (which councillor, which ward, and why); (ii) a copy of the notice; and (iii) the date from which it is displayed. <p>If – within the 14-day period - RVBC were to receive a notice, signed by 10 electors for the relevant parish, stating that they wished an election to be held, then one must take place. If no such notice is received, then the vacancy should be filled by co-option at the earliest possible meeting. There are no set procedures for how a person will be co-opted and the process for this would be a matter for the remaining members of the parish council.</p> <p>The Clerk had drafted a notice for members to consider.</p> <p>(cont)</p>	

	<p>Members noted the Clerk’s comments, but agreed that no further action should be taken pending the outcome of the Chair’s approaches to potential candidates.</p> <p>Resolved Chair to pursue</p>	Chair
B)	<p><u>Revised date of May Parish Council meeting</u></p> <p>Local government elections were to be held on 4 May 2023, with the count on 9 May 2023. Paragraph 5a of the Parish Council’s Standing Orders stated:</p> <p style="padding-left: 40px;">In an election year, the annual meeting of the council shall be held on or within 14 days following the day on which the new councillors elected take office.</p> <p>Members were reminded that the AGM would therefore be held on 10 May 2023, commencing at the earlier than usual time of 7pm.</p>	
C)	<p><u>External audit 2022/23</u></p>	
a)	<p><u>Certificate of Exemption</u></p> <p>As agreed at the March meeting, the Clerk had produced a draft Certificate of Exemption for members to consider.</p> <p>Resolved Members agreed to:</p> <p style="padding-left: 40px;">i) authorise the Chair to sign the draft Certificate of Exemption for 2022/23; and ii) authorise the Clerk to submit the signed certificate (along with the required confirmation of contact details) to the external auditor prior to the deadline of 3 July 2023.</p>	Clerk
b)	<p><u>Other AGAR documentation</u></p> <p>This had been completed and had now been submitted to the internal auditor for her perusal.</p>	
9.	<p>Planning applications considered</p>	
a)	<p><u>Planning Applications</u></p>	
i)	<p>Planning Application No: 3/2023/0186 Proposal: Demolition of equine building and construction of a detached annexe to provide additional accommodation for extended family. (Resubmission of 3/2022/0446.) Location: Marylebone Farm, Bowland Gate Lane, West Bradford BB7 4TL</p> <p>(cont)</p>	

At the March meeting, members had agreed that the Clerk should submit written comments relating to the above application. Members noted that a letter had been submitted to RVBC on 3 April, and that details of the application had been added to the Parish Council's list of contested applications.

- ii) Planning Application No: 3/2023/0155
Proposal: Proposed two storey side extension.
Location: Sheilings, Clitheroe Road, West Bradford BB7 4SH

Cllr Chew declared a Disclosable Pecuniary Interest in this matter. She did not participate in the discussion, and withdrew from the room.

Members considered the above application, but concluded that the submission of comments to RVBC in relation to this matter was not required.

- c) Planning Application No: 3/2023/0263
Proposal: Construction of 15 eco lodges and infrastructure to provide additional accommodation for Eaves Hall (pursuant to variation of conditions 2 (Plans), 3 (Materials), 4 (Landscaping), 5 (Refuse/Cycle Store), 12 (Landscaping Scheme), 14 (Drainage Scheme), 15 (Surface Water Pollution), 16 (Surface Water Ponds), 19 (Construction Method Statement) and 22 (Bird/Bat Boxes) of planning permission 3/2020/0544) to reflect updated layout and change of lodge type and additional technical details submitted.
Location: Eaves Hall, Moor Lane, West Bradford BB7 3JG

Members noted that application 3/2023/0263 was a resubmission of key elements of a previous application (3/2020/0544), which had been approved with conditions. Members recalled that the Parish Council had submitted comments to RVBC in relation to application 3/2020/0544, in which they had indicated their ongoing concerns about the traffic / road safety implications for Eaves Hall Lane, and had requested the establishment of a visibility splay. Notwithstanding the above, members once again felt that the proposed use of the ecolodges (especially if rented out to clients not attending a wedding at the Eaves Hall site) would lead to increased traffic flow on Eaves Hall Lane, and repeated their wish to see the introduction of traffic-calming measures on the highway.

Further concerns were expressed in relation to:

- the increased pressure on the village's sewer system which would arise from use of the ecolodges; and
- the lack of photographs to illustrate the expected appearance of the completed site. (Members felt that this absence impeded their ability to make an overall assessment of the proposal's impact on the Area of Outstanding Natural Beauty in which the site was located).

Resolved

**Clerk to submit comments to RVBC on members' behalf
Clerk to add to list of contested applications**

**Clerk
Clerk**

d)	<p><u>List of contested applications</u></p> <p>As requested, the Clerk continued to compile a list of contested applications which would be submitted to members on a regular basis for their consideration. The purpose of the list was to assist members in keeping track of contested applications, and to have more clarity around the subsequent determinations made by RVBC / Planning Inspectorate.</p> <p>An updated version of the document – including the Marylebone Farm application numbered 3/2023/0186 – was presented for members’ consideration.</p>	
10.	<p>Lancashire Best Kept Village Competition (LBKVC) 2023</p> <p>a) <u>Plaque to commemorate success in the 2022 competition</u></p> <p>In seeking to acquire a plaque, the Clerk had approached a local company but without success. He had subsequently discovered that an alternative provider may be Lumley Designs of Wolverhampton. An approach to that company had established the following:</p> <ul style="list-style-type: none"> • the company was happy to assist, although the cost of a plaque would be about £450 plus the cost of motifs; and • a confirmed price would be provided if members provided more details as to the precise nature of the plaque they wished to buy. <p>Members discussed the matter and concluded that purchase of a plaque at such a cost would not be justifiable at the current time.</p> <p>Resolved Clerk not to pursue this matter any further</p> <p>b) <u>Proposed replacement of Notice Boards</u></p> <p>The Chair had now examined the new notice board and was in the process of arranging for Tony Knowles to erect it.</p> <p>Once in situ, members were reminded that they would be invited to consider whether they would wish to purchase a comparable interpretation board from the same supplier.</p> <p>c) <u>Plaque to be displayed on Millennium Stone to commemorate coronation of King Charles III</u></p> <p>Members considered both of the options for a commemorative plaque provided by a local company. However, there remained member support for the alternative approach of carving the text into the face of the Millennium Stone, although it was unclear what the cost of this would be. Cllr Fox agreed to explore the cost implications of having the following text carved into the face of the Stone:</p>	Clerk

	<p>“King Charles III Coronation 6 May 2023”</p> <p>In the meantime, the Clerk would seek to put the purchase of either metal plaque on hold.</p> <p>Resolved Cllr Fox to establish cost of carving the above text into the stone face</p>	MF
11.	<p>Land in which the Parish Council has an interest</p> <p>a) <u>Pinfold: Land ownership / proposals to improve Pinfold site</u></p> <p>At the March meeting, members had noted that the Pinfold site – whilst unregistered with the Land Registry – had been maintained by the Parish Council for many years, and as such it may be appropriate for the land to be formally registered in the parish’s name. The Clerk had been asked to explore the process for then registering of unregistered land via “adverse possession”. Accordingly, the Clerk outlined (i) the various legal tests that would need to be met if the Parish Council were to seek to establish ownership of the land and (ii) the extensive documentation which would need to be completed (as well as fees payable) in order to formally record that title with the Land Registry.</p> <p>Members agreed that the legal process was not straightforward in such cases and discussed potential sources of advice. Cllr Best suggested that a friend of hers had considerable professional experience in conveyancing matters and may be able to assist. It was agreed that both the Clerk and Cllr Best would meet with Cllr Best’s friend for an initial discussion on the legal position and possible ways forward.</p> <p>Resolved Cllr Best to approach her friend prior to a possible meeting Clerk to attend any such meeting to be arranged</p>	HB Clerk
12.	<p>Draft Action Plan 2023</p> <p>A) <u>Review of Action Plan 2023</u></p> <p>The Clerk presented an updated Action Plan for 2023, and members discussed the following issues arising from it:</p> <p>i) <u>St George’s Day</u></p> <p>The Clerk had ensured that the flag of St George had been flown on St George’s Day (23 April 2023).</p>	

ii)	<u>Coronation – King Charles III – celebratory event to be held on 7 May 2023</u>	
a)	<p><u>General Discussion:</u></p> <p>Sue Wright, Chair of the Village Hall Management Committee (VHMC) had been invited but was unfortunately unable to attend for this item.</p> <p>The Clerk reminded members of the arrangements agreed to date:</p> <ul style="list-style-type: none"> • the event would be held in a similar manner to that of the Jubilee event in May 2022, in that festivities would start from around 4pm with residents invited to bring their own food. The bar would be open, and in the event of bad weather there would be opportunity for residents to move inside the Village Hall for shelter. The Village Hall would be appropriately decorated with lights and bunting; • the VHMC had arranged for: <ul style="list-style-type: none"> • the hire of an inflatable obstacle course; • the ukulele band would give a performance from between 7pm and 8pm; • a free ice cream would be provided for children; and • leaflets to promote the event were being produced • the Parish Council: <ul style="list-style-type: none"> • would arrange for the beacon to be lit from around 9pm. It had been agreed that the honour of lighting the beacon would go to Parish Cllr Marilyn Wood, to mark her 27 years of service to the Parish Council; and • had booked the firework display for 9.15pm; and • the national anthem would be played at the conclusion of the event, after the firework display. 	
	<p>Members discussed a number of other matters in detail and agreed the following:</p> <ul style="list-style-type: none"> • it was noted that the VHMC did not require a person to act as Master of Ceremonies / provide the speaker system / play music as appropriate, with members of the VHMC / Parish Council able to undertake these roles as appropriate; • Cllr Fox would liaise with Frank Taylor regarding the playing of the national anthem; • The Chair of the Parish Council would give a short speech on the night, with a view to: <ul style="list-style-type: none"> • thanking residents for their attendance; • outlining the running order of events; • thanking Cllr Fox for her 27 years of service to the Parish Council; and • reminding residents of (i) the charity collection and (ii) the importance of the forthcoming Best Kept Village Competition and seeking their support in keeping the village tidy; and • a charity collection for the Prince’s Trust would be carried out, with Cllr Chew to check on the number of buckets stored upstairs oin the Village Hall. 	<p>MF</p> <p>Chair</p> <p>RC</p>

	<p>The Clerk confirmed that (in tandem with Sue Wright) he had produced a draft risk assessment for members to consider. Members were broadly in favour of the draft, subject to the following amendments:</p> <ul style="list-style-type: none"> • Cllr Fox had arranged for the zip wire to be locked from 5pm on 7 May; • Clerk to obtain tape to identify no-go areas for residents (bonfire, beacon); • The Chair (along with Sam Wrathall and Cllr Fox) would arrange for the beacon to be loaded with wood around lunchtime on 7 May; • Sam Wrathall had removed the beacon basket for painting and insertion of a protective wire mesh; • The Clerk offered to act as a marshal on the evening (with Sam Wrathall and William Bristol also available to act in this capacity) <p>Resolved Members approved the draft risk assessment (subject to the amendments identified above) As appropriate, all to carry out actions identified above Clerk to send a copy of the final risk assessment to Sue Wright, along with a summary of any discussion points arising</p> <p>b) <u>Flag Flying</u></p> <p>In line with Official Guidance and in recognition of this historic event, Cllr Chew had established that the Union Flag should be flown on council-designated flag poles across the region from the afternoon of Friday 5 May until the morning of Tuesday 9 May 2023.</p> <p>The Clerk had added this task to the annual work plan for the year.</p> <p>Resolved Clerk to ensure flag was flown in accordance with official guidance</p> <p>c) <u>Commemorative music</u></p> <p>Cllr Chew had further established that Lord Lloyd-Webber had written an anthem based on the Biblical text of Psalm 98. However, members noted that she had not been able to find this and presumed it was being kept for the day.</p> <p>d) <u>Publicity:</u></p> <p>Cllr Chew informed members that there was a site where details of a Coronation event could be entered, thereby informing a map which can be searched by postcode:</p> <p>https://coronation.gov.uk/events/</p> <p>However, this had been discussed with the Chair of the VHMC prior to the meeting, who had concluded that the publicity arrangements already made were adequate.</p>	<p>MF Clerk Chair, MF</p> <p>Clerk</p> <p>All Clerk</p> <p>Clerk</p>
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<p>e)</p> <p>f)</p>	<p><u>Big Screen:</u></p> <p>Cllr Chew suggested that the Coronation Concert (which starts at 8pm on the Sunday) should be shown on the big screen.</p> <p>Again, this matter had been raised with the Chair of the VHMC prior to the meeting, who had indicated her support for the proposal.</p> <p><u>Oak trees</u></p> <p>At the March meeting, the Chair had confirmed that the 7 oak trees purchased to commemorate the Jubilee in May 2022 had now been planted to the rear of the Village Hall. It had previously agreed that a plaque would be erected adjacent to the trees, in order to inform residents of the date and reason why they were planted.</p> <p>Similarly, members were reminded of their intention to acquire a commemorative plaque for trees planted at the Jubilee prior to that held in 2022.</p> <p>Members confirmed that they remained committed to the purchase of signs but felt that this could be revisited once the coronation events were complete.</p> <p>Resolved Clerk to diary further discussion at the May meeting</p>	<p>Clerk</p>
<p>13.</p> <p>a)</p>	<p>Lengthsman</p> <p><u>Work undertaken since the last meeting:</u></p> <p>The Clerk reported that the following sweeping work had now been undertaken over a period of 5.25 hours:</p> <ul style="list-style-type: none"> • Eastfield – completed • Hillside (bottom portion / eastern side to Grindleton Rd) <p>However, he was conscious that it was almost the end of April and work was somewhat behind schedule, given that judging for the LBKVC would take place between 5 and 22 June.</p> <p>As a result, the Chair repeated his willingness to undertake spraying of weeds around the village, and discussed the acquisition of materials with Cllr Fox.</p> <p>Resolved Chair to undertake weed spraying around the village</p>	<p>Chair</p>
<p>14.</p> <p>a)</p>	<p>NatWest banking arrangements</p> <p><u>Mandate</u></p> <p>As previously agreed, on 7 March the Clerk had re-submitted the required amendments to the banking mandate; reference UM-BUSINESS-BANKING-2023030708135562987 confirmed. This had now been completed and had</p>	

	<p>resulted in (i) the removal of certain signatories from the banking mandate and (ii) the addition of the Chair and Vice Chair to it.</p> <p>The Clerk had now sought to re-submit the application to NatWest’s Bankline for Communities service, but the following message had been displayed on the relevant page of the bank’s website:</p> <p style="padding-left: 40px;">Bankline for Communities is currently not accepting any new applications. If you’ve already applied, we’ll keep you on our waiting list and bring you updates.</p> <p>Members agreed that it may be helpful to explore other potential providers of community banking, and asked the Clerk to contact Sue Wright for guidance on this.</p> <p>Resolved Clerk to approach Sue Wright</p>	Clerk
15.	<p>Reports from sub-committees / other meetings attended</p> <ul style="list-style-type: none"> • Playing Field / Village Hall – Cllr Fox reported that it was intended to install double-doors in the rear lounge wall, giving access to a new raised patio overlooking Pendle Hill. Members agreed that this would be an excellent new feature for the Village Hall. Consideration was given to whether such development would require planning consent, the general view being that this may well be the case and further professional guidance on this should be sought; • Parish Councils’ Liaison Committee – meeting had been held on 6 April 2023 (Cllr Chew in attendance but no update given); • Lancashire Association of Local Councils – no update; • Hanson Cement Liaison Committee – meeting had been held on Thursday 13 April 2023, no update given; and • Lengthsman scheme – discussed in minute item 13 above. 	
16.	<p>Correspondence / requests received</p> <p>a) None</p>	
17.	<p>Any Other Business</p> <p>a) <u>Road safety – Grindleton Rd (adjacent to the Village Hall)</u></p> <p>Cllr Wood repeated her long-standing concerns about the risk to pedestrians (particularly children) crossing the busy Grindleton Rd to access the Village Hall and play area. Members once again debated the merits of speed indicator devices and other steps taken to curtail speeding in the vicinity, but – given the Parish Council’s limited resources – no definitive solution was apparent.</p>	

b)	<p><u>Water running onto West Bradford Rd from Eaves Hall Lane</u></p> <p>Cllr Fox pointed out that - despite repeated assurances from LCC – no action had yet been taken to resolve the problem of water running down the hill towards the 3 Millstones.</p> <p>Resolved Clerk to once again raise the matter with LCC</p>	Clerk
<p>Date / time of next meeting:</p> <p>The next scheduled meeting of West Bradford Parish Council was the AGM (due to be held at 7pm* on 10 May 2023).</p> <p>*members were reminded that this was an earlier than usual start time</p> <p>The meeting closed at 8.49pm.</p>		
Signed by:		
	Date: 31.5.23	Cllr A Bristol Chair <i>Andrew Bull</i>