

West Bradford Parish Council

Clerk:

Andrew Glover

24 Hillside Drive

Clitheroe

Lancs

BB7 4TG

Tel: 01200 428547

Mobile: 07968 486729

Email: andy.glover24@hotmail.co.uk

Minutes of the meeting of West Bradford Parish Council held on Wednesday 30 August 2023 at West Bradford Village Hall

Members present:	Parish Cllr A Bristol (Chair) Parish Cllr R Chew (Vice Chair) Parish Cllr H Best Parish Cllr M Fox Parish Cllr R Marsden Cllr K Horkin MBE (RVBC)
Apologies:	None
Clerk present:	Andrew Glover
County Cllr present:	None
Members of the public present:	None

1.	Declarations of Pecuniary, Other Registrable and Non-Registrable Interests None	
2.	Minutes / Matters Arising a) <u>Minutes of the last meeting (28 June 2023):</u> Cllr Chew pointed out that there was an error in item 6b of the minutes of the last meeting; instead of reading "one resident of the village", the correct wording should be "one resident of Waddington". Otherwise, the minutes of the meeting held on 28 June 2023 (there having been no meeting held in July) were to be signed by the Chair as a true and accurate record. Proposed by: Cllr Fox Seconded by: Cllr Chew (cont)	

	<p>Resolved Clerk to amend minutes as appropriate Subject to the amendment above, it was agreed that the minutes of the 28 June meeting would be posted on the Parish Council website</p>	Clerk Clerk
b)	<p><u>Matters arising:</u></p>	
i)	<p><u>Water running down from junction of Eaves Hall Lane / West Bradford Rd</u></p> <p>Members noted that the long-awaited repairs to drainage at this location had been completed by LCC. However, members agreed with the Clerk's assertion that the problem had since reoccurred, and that as a result road traffic problems were likely to again ensue during winter months. It was agreed that the Clerk would once more report the matter to LCC for officers' consideration.</p>	
	<p>Resolved Clerk to contact LCC</p>	Clerk
ii)	<p><u>Deceased Ash tree</u></p> <p>At the June meeting, members had noted that LCC had (i) considered the Ash tree to be deceased and (ii) contacted the "landowner" with regard to its removal. Whilst grateful for this matter being progressed, members had expressed surprise at the involvement of a third party as they had always understood LCC to be the owner of the riverbank on which the Ash tree was located; the Clerk had therefore been asked to seek further clarification from LCC on this issue. Members noted that, when approached, LCC officers had reiterated their stance that they were unable to disclose details of the responsible party for the tree removal, but had sought to reassure members that removal of the deceased tree was as "ongoing priority".</p>	
iii)	<p><u>Poor condition of pavements</u></p> <p>Cllr Fox had commented on the extremely poor condition of the pavements in the village, many of which now posed a hazard to elderly residents when out walking. As a result, the Clerk had contacted LCC on 4 July and asked them to assess the situation. LCC officers had subsequently confirmed that an inspection of Hillside Drive and Grindleton Rd – these locations having been identified as causing a particular problem – had taken place. However, no defects had been identified which met the repair criteria (a vertical difference in level of 25mm or more), and consequently no further action was proposed.</p> <p>Members expressed their disappointment at this outcome, and asked the Clerk to contact County Cllr Mirfin to see if he would be willing to intervene on the matter.</p> <p>Cllr Fox also pointed out that a collapsed gulley had been identified outside 5 Westfield Drive, and asked the Clerk to report this to LCC officers.</p>	
	<p>Resolved Clerk to approach County Cllr Mirfin with regard to the poor condition of pavements Clerk to report the collapsed gulley to LCC</p>	Clerk Clerk

3.	<p>Public questions, comments or representations:</p> <p>None</p>	
4.	<p>Update from Ward Councillor present:</p> <p>Cllr Horkin reported that there had been little member activity at the Borough Council due to the summer recess, but the cycle of committee meetings was due to recommence in the near future.</p>	
5.	<p>Bradford Bridge</p> <p>No update</p>	
6.	<p>Haweswater Aqueduct Resilience Programme (HARP)</p> <p>a) <u>Update – planning application 3/2021/0661</u></p> <p>Prior to the meeting of RVBC’s Planning and Development Committee on 16 March 2023, the borough’s MP (Nigel Evans) had exercised his statutory powers to seek to call in any decision to approve the planning application. At its meeting on 16 March, the Planning and Development Committee of RVBC had gone on to approve the application by a majority of 8 to 1.</p> <p>After a delay of around 4 months, confirmation had now been received from the Secretary of State that the application to call in the decision of RVBC had been unsuccessful. A copy of the letter of confirmation had been presented to members for their consideration.</p> <p>Members discussed the implications arising from this decision, and noted that decisions on key issues such as timescale for the commencement of work / implementation of next steps would be taken by RVBC’s Director of Economic Development and Planning, in conjunction with LCC.</p> <p>With regard to local engagement with UU, Cllr Horkin reported that it was still intended for a Liaison Officer to be funded by UU. However, this officer’s remit would cover local authorities falling within the whole length of the project, not just the Ribble Valley. The Conservative Group at RVBC had discussed whether to fund an officer dedicated to responding exclusively to Ribble Valley queries / concerns, but – due to the finely-held balance of power in the Borough Council – it was not yet possible to confirm whether this would go ahead.</p> <p>Members queried the role of the borough’s MP, Nigel Evans, and asked whether he could have been more proactive in standing up for residents’ interests. However, Cllr Horkin pointed out that – as the third Deputy Speaker – Mr Evans was subject to constraints in this regard. However, as a result of the now-adopted boundary changes to parliamentary constituencies, the MP for Pendle (Andrew Stephenson) was taking an increasing interest in the Ribble Valley and its issues, and it was hoped that he would prove to be a strong advocate for residents on HARP issues.</p>	

	<p>The Chair reiterated the importance of the HARP project to local residents, it being a little-known fact that the village’s water supply was itself sourced from the Haweswater pipeline.</p> <p>b) <u>Correspondence between a resident of Newton in Bowland and RVBC</u></p> <p>The Clerk had been copied into correspondence, sent to RVBC on 12 August 2023 by a resident of Newton in Bowland, challenging the Borough Council’s assertion that it had handled the UU planning application “strictly in accordance with local and national planning policies”. On 16 August, the Borough Council had responded to the writer and defended its approach to date.</p> <p>Members noted the correspondence, which was perhaps symptomatic of the difficult relationship between the parishes and the Borough Council (even in the early stages of HARP implementation).</p> <p>c) <u>Query from potential resident</u></p> <p>The Clerk reported that he had received an approach from a member of the public who did not yet live in West Bradford but who was interested in buying a property in the village. This person was concerned at the potential impact of HARP on the purchase. The Clerk advised the member of the public that he was unable to speak on behalf of the Parish Council, but had gone on – speaking in his capacity as a village resident - to discuss the implications arising from the Borough Council’s approval of the UU application.</p> <p>Members noted the above.</p>	
7.	<p>Overview of financial position:</p> <p>a) <u>VAT – claim for refund</u></p> <p>The Clerk confirmed that a refund for VAT previously paid (amounting to £490.46) had now been received from HMRC.</p> <p>b) <u>Monthly accounts – June 2023</u></p> <p>The Clerk submitted details of income and expenditure for the month of June 2023 for approval by the Parish Council and signing-off by the Chair.</p> <p>Resolved That the record for June 2023 as presented would be signed off</p> <p>c) <u>Monthly accounts – July 2023</u></p> <p>The Clerk submitted details of income and expenditure for the month of July 2023 for approval by the Parish Council and signing-off by the Chair.</p> <p>Resolved That the record for July 2023 as presented would be signed off</p>	

<p>d)</p>	<p><u>Correcting the record - accounting error</u></p> <p>The Clerk informed members of an error which had occurred in his bookkeeping. At the meeting of the Parish Council held in April 2022, the Clerk had reported to members that a cheque for £159.26 (for LALC membership fees) had been mistakenly recorded as having been paid twice, in February and April 2021. Accordingly, and on the advice of the internal auditor, he had proposed to adjust the working balance on his accounts with a negative payment of £159.26, thereby cancelling out the recording error. Members had agreed to this approach, and the negative payment of £159.26 had indeed been recorded on the annotated record of account for March 2022. The closing balance on the Clerk's accounts for March 2022 was therefore £8017.78. However, due to a clerical error, this amended balance was not carried forward as the opening balance on the accounts for April 2022. Instead, the opening balance was incorrectly recorded as £7858.52, with the negative payment of £159.26 being omitted.</p> <p>This situation had been compounded by the Clerk's failure to identify this under-assessment since April 2022, due to a flaw in his monthly reconciliation exercise. Now that the repeated under-assessment had been spotted, the Clerk had revised his monthly reconciliation methodology and the matter should not now reoccur.</p> <p>As well as strengthening his monthly reconciliation procedures, the Clerk proposed to rectify the situation by introducing a further negative payment of £159.26 into the August accounts, which would increase the end of month balance accordingly and reflect the true accounting position.</p> <p>This proposed way forward had been reported to the internal auditor, who had confirmed in writing that she would support the above approach.</p> <p>Resolved</p> <p>Members agreed that the Clerk would:</p> <ul style="list-style-type: none"> • amend the August accounts so as to include a negative payment of £159.26 (and annotate the record accordingly); • ensure that the revised (and correct) end of month balance became the opening balance of the following month; and • adopt a revised process for monthly reconciliation, as approved by the internal auditor 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>e)</p>	<p><u>Fees for grass cutting 2023/24</u></p> <p>At the March meeting, the Clerk had reported that RVBC intended to charge fees of £1156.47 including VAT for grass cutting during 2023/24. Members had noted that the fee for 2022/23 had been £796.46 including VAT; an increase of £360.01 (c45%) had therefore been imposed.</p> <p>The Clerk's approach to RVBC in April had met with no response, and as a result Cllr Horkin had agreed to make formal contact with RVBC on the Parish Council's behalf. At the June meeting, it had been reported that Cllr Horkin had held initial discussions with an RVBC officer, and it had been understood that the officer</p>	

would by now have contacted the Clerk to advise on a way forward. As this had not happened, Cllr Horkin had undertaken to contact the officer once again.

On 9 August, the Clerk had initiated contact with RVBC and ultimately entered into correspondence with Mark Beveridge (Head of Cultural and Leisure Services). Mr Beveridge had confirmed that:

- he had no personal knowledge of the Parish Council’s approach in April; and
- the Borough Council had been obliged to increase the charges made to Parish Councils and other outside contracts for 2023/24 due to:

“the significant increase in costs the Council has incurred. In previous years, the cost of the service should have been increased more than the sum which was applied but the rises were absorbed by the Council. Hence the apparently larger rise this year”.

The Clerk had been asked to confirm whether the Parish Council wished the Borough Council to cease cutting the grass (bearing in mind that only around 6 weeks of the cutting season remains), or it would now be willing to sign the contract for 2023/24. The Clerk had agreed to confirm the Parish Council’s stance after the August meeting.

Members discussed the above situation at length, and again expressed their disappointment at the outcome of the correspondence, feeling that – with now only a month or so of the growing season to go – they had been left in a difficult position. It was therefore agreed that the contract for 2023 would be signed and returned to RVBC. Members asked the Clerk to convey their disappointment to Mr Beveridge, and also to enquire whether (in order to keep costs down during 2024) there was any flexibility in the cutting arrangements. For instance, could the grass be cut less frequently than in 2023? Would the cost be cheaper if any designated areas were left to grow wild? Or would the price quoted by RVBC be on a “take it or leave it” basis?

Resolved

Clerk to sign and return the contract for 2023 to RVBC

Clerk to raise the above points with Mr Beveridge

Clerk
Clerk

f) LCC grant applications

i) PROW – Local Delivery Scheme / Biodiversity Small Grant Scheme 2023/24

As in previous years, the Parish Council had been invited to apply for the above schemes.


The LDS scheme would provide a grant of £500 - this did not include funding for work to stiles, but did include vegetation clearance, signposts, waymarks, steps, gates, and assistance for LCC with proposed developments in the parish that could affect any public right of way.

	<p>The Biodiversity Small Grant Scheme would provide a further one-off payment of £300. This would provide funding towards a possible range of local biodiversity-related projects.</p> <p>The Clerk had prepared an “opt-in” form for members consideration.</p> <p>Resolved Members approved the above funding application and authorised the Clerk to submit the completed opt-in form prior to the deadline of 15 September</p> <p>ii) <u>PROW – Local Delivery Scheme 2022/23</u></p> <p>The Parish Council had applied for (and received) the above grants during 2022/23, and was therefore required to complete a copy of the relevant feedback form. The Clerk had produced a draft on members’ behalf.</p> <p>Resolved Members approved the pre-drafted feedback form and authorised the Clerk to submit this to LCC on their behalf</p>	<p>Clerk</p> <p>Clerk</p>
<p>8.</p> <p>a)</p> <p>b)</p> <p>c)</p>	<p>Governance</p> <p><u>Declaration of Interests Form – all members</u></p> <p>The Declaration of Interests Forms (previously signed by all members) had now been forwarded to RVBC, and were displayed on the RVBC website.</p> <p><u>External audit 2022/23 – Period of Public Rights</u></p> <p>The period of public rights (during which members of the public were entitled to inspect the Parish Council’s accounts) had now passed, running from 3 July to 11 August 2023.</p> <p>The Clerk reported that no members of the public had come forward during the period in question. Members noted that the external audit process for 2022/23 could therefore now be considered as concluded.</p> <p><u>Website to be updated</u></p> <p>As requested, the Clerk had contacted Jon Pendrill and as a result the details of former parish councillor Marilyn Wood had now been removed from the Parish Council’s website. Jon had also offered to ensure that a photograph of the new parish councillor, Roger Marsden, would be displayed on the appropriate page if one were provided to him.</p> <p>Resolved Parish Cllr Marsden to provide the Clerk with an appropriate photograph for display on the Parish Council website Clerk to forward this to Jon Pendrill</p>	<p>RM</p> <p>Clerk</p>

<p>9.</p> <p>a)</p> <p>i)</p> <p>b)</p> <p>c)</p>	<p>Planning applications considered</p> <p><u>Planning Applications</u></p> <p>None received.</p> <p><u>List of contested applications</u></p> <p>As requested, the Clerk continued to compile a list of contested applications which would be submitted to members on a regular basis for their consideration. The purpose of the list was to assist members in keeping track of contested applications, and to have more clarity around the subsequent determinations made by RVBC / Planning Inspectorate.</p> <p>An updated version of the document was presented for members' consideration. Members noted that planning application 3/2023/0263 had been approved on 27 June 2023. Members noted the approved design of the eco-lodges, and the approved working hours as set out in the Construction Method Statement.</p> <p><u>Local issues</u></p> <p>Members noted that a replacement front porch was being erected on a prominent property in the village, without prior planning consent having been obtained. Having been presented with guidance on whether the structure was likely to fall within the Permitted Development regime, members were not immediately concerned but agreed to monitor the situation moving forward.</p>	
<p>10.</p> <p>a)</p>	<p>Lancashire Best Kept Village Competition (LBKVC) 2023</p> <p><u>Rounds of judging</u></p> <p>Members noted that – whilst the Parish Council had successfully progressed through the first round of judging and had reached the last 4 of the Champion village class – the Clerk had now been informed that the village had not been put forward to compete in the final round of judging. (The two villages in the final were Blacko and Elswick).</p> <p>The Clerk had initially been unsure why West Bradford had again been entered into the Champion village class when, according to the competition rules, the winner of a category “will enter the champion class for the subsequent 4 competitions”. As West Bradford last won the Small Village category in 2018, it was members' view that the parish should therefore have fallen out of the Championship village category this year. However, the Clerk had since been advised that – as the competition had not been held during 2021 due to the Covid pandemic– 2023 would be the parish's fourth and final year in the Champion village category.</p>	

<p>b)</p> <p>c)</p> <p>d)</p> <p>i)</p> <p>ii)</p>	<p><u>Presentation event</u></p> <p>Members were reminded that this would be held at Eaves Hall on Monday 16 October 2023. It was agreed that this year no representatives would be asked to attend the event on behalf of the Parish Council.</p> <p><u>Removal of banners</u></p> <p>The Clerk confirmed that he had now taken down the banner displayed at the War Memorial and retained it for safe keeping. However, the second banner - displayed on the property at Westfield Drive - had been taken down by an unknown third party, presumably at the request of St Catherine's Church (whose banner had replaced it).</p> <p>Resolved CLlr Chew would make enquiries with church representatives to see if the missing banner could be located</p> <p><u>Plaques</u></p> <p><u>Plaque to be displayed on Millennium Stone to commemorate the coronation of King Charles III</u></p> <p>The Clerk confirmed that the sandstone plaque had now been installed at the Coronation Gardens, and the invoice (for £350) had been paid. The consensus was that the plaque would, once it had weathered in, prove a good addition to the Coronation Gardens site.</p> <p><u>Plaque – oak trees</u></p> <p>The Clerk had now taken possession of the plaque from Hitchen's engravers. Members discussed the arrangements for its future display, and asked the Clerk to retain the plaque in the interim.</p> <p>Resolved Clerk to retain</p>	<p>RC</p> <p>Clerk</p>
<p>11.</p> <p>a)</p>	<p>Land in which the Parish Council has an interest</p> <p><u>Pinfold: Land ownership / proposals to improve Pinfold site</u></p> <p>At the June meeting, the Clerk and Cllr Best had updated members on a meeting which had taken place with a legally-qualified friend of Cllr Best's (MP), at which very useful advice had been received on the Parish Council's potential claim for adverse possession of the Pinfold. After the meeting with MP, the Clerk had met with former parish councillor Marilyn Wood and information had been unearthed which appeared to suggest that the Parish Council may have purchased the land from Lord Clitheroe in 1972 for the cost of the necessary legal fees (£20). Cllr Best had since relayed this information to MP, who had kindly made a number of further suggestions which would assist the Parish Council in its enquiries. These issues (and subsequent investigations by the Clerk, when he had read through the</p>	

minute book for 1972/73 and captured all relevant entries) had been detailed in a formal note. This note had been shared with MP, who considered the content to be helpful as:

 “the extracts from the minutes ... provide good evidence that the Parish Council acquired title to the Pinfold late 1972/early 1973.”

The Clerk updated members on possible next steps to be taken as set out below:

Action	Update
Clerk to search for the missing deeds in the PC’s filing cabinet in the Village Hall, which contains a number of historic documents such as minutes and accounts	
Clerk to write to Davies Wallis Foyster (the successor to Messrs Foyster) and see if they can provide access to the missing deeds	
The Local Authorities (England) (Property etc.) Order 1973 transferred property on 1 April 1974 from outgoing Councils to the new ones created by the Local Government Act 1972. Clerk to write to RVBC Borough Solicitor and ask whether RVBC holds any deeds for land formerly belonging to the PC which may have been to RVBC transferred under the 1973 Order	<p>Email sent to RVBC on 10.8.23. On 15 August, RVBC confirmed that “Sadly, having checked the land terrier it would appear that we do not hold any title deeds for the area in question. In the circumstances would it be possible to make contact with Lord Clitheroe’s office to establish whether they hold any records.”</p> <p>The 2nd Baron of Clitheroe, Ralph Assheton, is understood to reside at Downham Hall.</p> <p>Members to consider whether an approach to Baron Clitheroe should be made</p>
Apply to Land Registry for copy of title held under title number LAN10094. This relates to a large area of local land believed to be held by Lord Clitheroe. The title documents may contain a reference to the transfer of the Pinfold, especially if it was leased to WBPC rather than sold. If there is no reference to the Pinfold, this may	

support the Parish Council's case that a formal transfer was made	
<p>If all else fails, Parish Council can seek to apply to the Land Registry for first registration of title where the deeds have been lost:</p> <p>https://www.gov.uk/government/publications/first-registration-of-title-where-deeds-have-been-lost-or-destroyed</p>	

Members agreed that the most appropriate next step would be for the Clerk to inspect the filing cabinets at the Village Hall. Should the deeds not be stored there, the other options set out above could be pursued. Parish Cllr Best offered to accompany the Clerk during this exercise, ideally towards the end of September. It was agreed that an opportune time to gain access to the Village Hall would be during the meetings of the Dementia support group (each Thursday from 11am until 2-3pm).

Resolved

Clerk to contact Cllr Chew and arrange to visit the Village Hall (potentially on Thursday 26 September)

Clerk

On behalf of the Parish Council, the Clerk had thanked MP for her considerable help and assistance to date. However, following further discussion with the Chair and Cllr Best, it was proposed to provide MP with a small token of thanks for her support. Cllr Best had suggested that MP be provided with a voucher for a garden centre (Shackleton's or Holden Clough) in appreciation of her efforts.

Resolved

Clerk to purchase a voucher for £50 from Shackleton's Garden Centre as a token of thanks, which Parish Cllr Best would pass on to MP

Clerk, HB

b) Overgrowing trees / potential obstruction caused at Pinfold

Whilst on sweeping duties, the Clerk / Lengthsman had observed that the branches of trees on the Pinfold were beginning to overgrow the footpath, as well as beginning to impede the access to an adjacent property.

Members recalled that LCC or RVBC may have previously carried out trimming work on the site when required, and Parish Cllr Chew offered to make enquiries in this regard with the former owners of the adjacent Coach House.

Resolved

Cllr Chew to pursue

RC

	<p>highway. After visiting the site, the Clerk/Lengthsman had reported the issue to the LCC Highways District Partnership Officer. LCC had subsequently advised the Clerk that work had been undertaken to clear the debris which was blocking the trash screen, before leaving the culvert running freely. The complainant had been informed of the outcome.</p>	
14.	<p>Reports from sub-committees / other meetings attended</p> <ul style="list-style-type: none"> • Playing Field / Village Hall – Cllr Fox presented details of the plans for the proposed rear patio at the Village Hall, and asked members for feedback. The plans (which included a 6m x 29m flagged patio, new access doors and alternations to the running track) were well-received, with members supportive of the proposed design. It was agreed that the Clerk (in conjunction with Peter Bamber) would submit and pay for a planning application in due course, with the required fee to be reimbursed by the Village Hall Management Committee. • Parish Councils' Liaison Committee – next meeting 14 September • Lancashire Association of Local Councils – no update; • Hanson Cement Liaison Committee – the date of the next meeting had now been fixed as 5 October 2023 at 1pm (Cllrs Chew and Fox to attend as substitutes for the Chair). <p>Resolved</p> <p>Clerk to update RVBC on attendees</p> <ul style="list-style-type: none"> • Lengthsman scheme – discussed in minute item 13 above. 	Clerk
15.	<p><u>Community Hub</u></p> <p>Cllr Chew was pleased to report that a grant of £40,000 had been awarded by LEAF, and she was now in the process of obtaining quotes for the required renovation works. A planning application would be required for installation of the disabled toilet, and trust deeds were being compiled (allowing the submission of bids to other funding streams, eg levelling up).</p> <p>Cllr Chew expressed her thanks to Cllr Fox for his assistance in providing storage of items during the renovation work.</p>	
16.	<p>Correspondence / requests received</p> <p>a) <u>Community Payback / Instant Action</u></p> <p>The Parish Council had received a letter from central government outlining its stance on Community Payback etc. The Clerk had initially wondered whether it would be appropriate to ask persons on the Community Payback programme to undertake works around the village, eg painting the white railings on Clitheroe Rd. However, the Clerk now understood that the Community Payback facility was not yet open to Lancashire police (although it was to other forces across the country).</p> <p>Whilst the alternative approach of Restorative Justice is available, this was largely intended to provide redress for the specific victim of a crime by its perpetrator,</p>	

	<p>and would therefore not appear to be a matter in which the Parish Council would generally become involved.</p> <p>b) <u>Dog fouling / complaint from resident</u></p> <p>A resident had contacted the Clerk to complain about a dog owned by a neighbour, which was said to be allowed to roam free and defecate in the vicinity of the Coronation Gardens. A photograph had been provided, which was claimed to support the resident's complaint. After discussion with the Chair, the resident had been advised that the photo provided insufficient evidence for the Parish Council to take any action. However, should a more incriminating photograph be provided, then the Parish Council would reconsider its stance. This message was sent to the complainant on 1 August 2023.</p> <p>c) <u>Query re family history</u></p> <p>The Clerk had received a message from a member of the public who did not live locally but whose family had emanated from West Bradford; she sought a plan of the village from c1928 and information on certain family members.</p> <p>Members considered this request but concluded that they were unfortunately unable to assist.</p> <p>Resolved Clerk to advise the member of the public accordingly</p>	Clerk
16.	<p>Any Other Business</p> <p>a) <u>Defibrillator pads – renewal</u></p> <p>In early July, the Clerk had been contacted by Darren Hudson (the resident responsible for maintenance of the defibrillator) , who advised that - when giving the defibrillator its annual clean – he had noticed that the current pads were due to expire in July 2023. The spare set would expire in September 2024. As a result, the Clerk had contacted the suppliers (Defib Store) and confirmed that the cost of acquiring a new spare set of 2 pads would be £55 per set. Members agreed that a new set of pads should be purchased and asked the Clerk to arrange this.</p> <p>Resolved Clerk to purchase new pads and forward them to Darren Hudson</p> <p>b) <u>Defibrillator pads – registration</u></p> <p>The Parish Council had received a letter from central government regarding possible registration of local defibrillators on a national database known as The Circuit. One of the purposes of the database was to ensure that emergency services could locate the nearest defibrillator when responding to a situation. Members were surprised to have received this request, believing that the location of the defibrillators in the village was already known to bodies such as NWAS.</p>	Clerk

	<p>Notwithstanding this view, it was agreed that the Clerk should register the defibrillators in the village (Westfield Drive / Village Hall) with The Circuit database.</p> <p>Resolved Clerk to register</p>	Clerk
c)	<p><u>Concrete spilled on Grindleton Rd</u></p> <p>On 29 June, the Clerk had been contacted by a local resident to complain about concrete which had been spilled at several points along Grindleton Rd. The concrete was believed to have fallen from the rear of cement mixers owned by A1 Ready Mixed Concrete of Accrington. The resident had telephoned the company to complain, and the Chair had also contacted the person commissioning the supply of concrete to alert them to the situation. The Clerk then also telephoned the company, and was advised that a roadsweeper had been dispatched and was en route to rectify the problem. He thanked the company for their prompt response. Whilst the attendance of the roadsweeper was of real benefit, photos taken later that day still showed the impact of the spill as the vehicle had come up Clitheroe Rd and turned right onto Grindleton Rd.</p>	
d)	<p><u>Second deceased Ash tree</u></p> <p>In early July, the Clerk had been approached by a resident of Millbrook Court, expressing concern at a large Ash Tree situated nearby. The tree had lost a branch in high winds and appeared to show signs of Ash Dieback. The Clerk subsequently referred the matter to LCC, who confirmed that they would inspect the tree for any indication of the disease and (if appropriate) require the landowner to ensure that it was made safe.</p> <p>Cllr Best indicated that she had also received concerns about certain trees on Eaves Hall Lane. It was suggested that this matter be taken up with the landowner at Drake House Farm.</p>	
e)	<p><u>Complaints received / made by Cllr Chew</u></p>	
i)	<p><u>Kissing gate – north side of Bradford Bridge</u></p> <p>Cllr Chew had raised the issue of the broken kissing gate on footpath 0344023, to the north of Bradford Bridge. However, it was noted that a repair had since been carried out and no further action was required by the Parish Council.</p>	
ii)	<p><u>River path northern side of Ribble, heading towards Grindleton</u></p> <p>Cllr Chew had received more than one complaint from residents about water standing at either side of the wooden bridge in the vicinity of Mary Horner’s bench, and the broken kissing gate after that bridge. It was noted that, whilst some flags etc had been put down to ease passage, further work would in support of this would be very helpful to the situation.</p> <p>Resolved Cllr Chew to raise the matter with Wiliam Horner</p>	RC

f)	<p><u>Confidential complaint from a local resident</u></p> <p>The Clerk reported that – immediately prior to the meeting – he had been approached by a local resident expressing concern at the parking of vehicles on the junction of Chapel Lane / Grindleton Rd. Due to the number of vehicles and their proximity to the junction, the sight lines of traffic approaching the junction from the direction of Chapel Lane were severely obscured, obliging drivers to pull out a considerable distance onto the main road before making a turn left or right.</p> <p>Members were aware of the problem, and understood that from a legal perspective traffic should not park within 10m of a junction. However, parking space was limited in the area, and it was felt that the informal advice of the police should be sought on what was a difficult and sensitive issue.</p> <p>Resolved Clerk to seek guidance from police</p>		Clerk
<p>Date / time of next meeting:</p> <p>The next scheduled meeting of West Bradford Parish Council was to be held at 7.30pm on 27 September 2023.</p> <p>The meeting closed at 8.43pm.</p>			
Signed by:			
	Date: 27.9.23	Cllr A Bristol Chair <i>Andrew Bristol</i>	